

**MINUTES  
CITY OF GRISWOLD  
REGULAR COUNCIL MEETING  
SEPTEMBER 12, 2022  
6:00 P.M.  
COUNCIL CHAMBERS**

The Griswold City Council met in regular session at Griswold Council Chambers September 12, 2022. Mayor Rhine called the meeting to order at 6:00 P.M. Council present: Ridlen, Underwood, Wyman, Sorensen. Askeland absent. Motion by Sorensen to approve the agenda. Seconded by Underwood. Motion carried 4-0. Motion by Sorensen to approve the following items under the consent agenda.

- a. Minutes of the August 8, 2022 Regular Council Meeting
- b. Minutes of the August 22, 2022 Special Council Meeting
- c. Claims
- d. Treasurers Report –August 31, 2022
- e. Clerks Report

Seconded by Ridlen.

PUBLIC COMMENTS-Jon Watson presented his plan for vacant property at 409 1<sup>st</sup> Street.

DEPARTMENTAL REPORTS

**Public Works**-written report submitted by Jeff Metheny, Public Works Superintendent

**Library**-written report submitted by Megan Harding, Library Director

**Community Building**-written report submitted by Barb Teaney, City Clerk

**Cass County Sheriff** -written report submitted by Cass County Sheriff's Department

**Fire and Rescue**-Mayor Rhine remarked that Fire & Rescue had a call every day in August.

COMMITTEE REPORTS

**CADCO**-Sorensen attended the meeting and submitted minutes from the prior meeting.

**Cass County Environmental Control**-Underwood attended the meeting.

NEW BUSINESS

Motion by Ridlen to **Approve: FY22 Street Report**. Seconded by Sorensen Motion carried 4-0

Motion by Sorensen to **Approve: FY22 Annual Financial Report**. Seconded by Underwood. Motion carried 4-0

Council discussed **Ficek Abandoned House Plan** for 307 4<sup>th</sup> St.

Mayor Rhine declared **Trick or Treat Halloween 2022** for Saturday, October 29<sup>th</sup> at the meeting. (Note:

Declaration revoked of Saturday, October 29<sup>th</sup> after meeting due to citizen's feedback.) Mayor Rhine declared **Trick or Treating in the City of Griswold for Monday, October 31, 2022 from 5:00 P.M. to 8:00 P.M.**

Motion by Sorensen to **Approve Resolution 5-2023: Approve Setting Date for a Public Hearing of Designation of Urban Renewal Area and Urban Renewal Plan and Projects**. Seconded by Wyman. Ayes: Ridlen, Underwood, Sorensen, Wyman. Nays: None. Motion carried 4-0

Motion by Ridlen to go into closed session pursuant to Iowa Code, Chapter 21.5, Paragraph 1, Subparagraph I the City Council reserves the right to go into closed session to discuss employee performance. Seconded by Wyman. Motion carried 4-0. Council entered into closed session at 6:36 P.M. Motion by Sorensen to return to open session. Seconded by Wyman. Motion carried 4-0. Council entered back into open session at 6:59 P.M.

Motion by Sorensen to **Approve Resolution 6-2023: Approve Performance Increase for Jeff Metheny of \$1.00 per hour raising wage from \$26.50 to \$27.50 per hour**. Seconded by Underwood. Ayes: Sorensen, Wyman, Ridlen, Underwood. Nays: None. Motion carried 4-0

Motion by Ridlen to **Approve Resolution 7-2023: Resolution Setting Public Hearing for Sale of 621 Main Street**. Seconded by Underwood. Ayes: Wyman, Ridlen, Underwood, Askeland, Sorensen. Nays: None. Motion carried 4-0

Council discussed the **Pool Fence Ordinance**. Council would like to discuss revamping the ordinances by next summer.

Council discussed the possibility of a **Cardboard Recycling Container**. The city would have to lease the container, pay to truck it to the landfill, and pay for it as trash if anything other than cardboard is found in the container.

Motion by Ridlen to **Approve Access Systems Copier Lease**. Seconded by Sorensen. Motion carried 4-0  
Council discussed the **City Manager Job Vacancy**.

#### OLD BUSINESS

Council discussed the next steps of the **Daycare Project**.

Motion by Wyman to **Approve Updated Contract with SEH for new Fire Station**. Seconded by Sorensen.  
Motion carried 4-0

Motion by Sorensen to **Approve Storm Sewer Concept Plan**. Seconded by Ridlen. Motion carried 4-0  
**Storm Sewer Design Amendment #1** was previously approved at August 8, 2022 meeting.

Motion by Wyman to **Approve Properties to Pursue with 657A** at 404 4<sup>th</sup> St. and 411 4<sup>th</sup> St. Motion carried 4-0

#### MESSAGES AND PAPERS FROM THE MAYOR

Mayor Rhine said he will be taking the mayor scholarship information from the Iowa League of Cities to the school for students to apply. He thanked former City Manager, Ted Marciniak for organizing the bench dedication for Shawn Askeland. He welcomed Xavier Johnson the new Library Assistant. He said the Library Board is seeking another board member since Sandy Tye resigned. He thanked everyone who came out to see Drue Kirchoff for his treatment. He thanked the Fire and Rescue Departments, especially with all the calls they had in August.

#### PROPOSITIONS AND REMARKS FROM COUNCIL MEMBERS

**Underwood** said he has been working on the no parking on this side of the street project. He said it will be on the October agenda.

**Sorensen** said it is important to leave enough room for emergency vehicles to get through when parking on the streets. She said drivers have been speeding down Whitney Street and she would like the Sheriff's Department to issue tickets for speeding in town. She reported that the CDBG surveys are almost complete.

Motion by Ridlen to adjourn. Seconded by Sorensen. Motion carried 4-0. Meeting adjourned at 7:40 P.M.

\*next regular meeting to be held October 10<sup>th</sup> at City Council Chambers\*

#### **CLAIMS APPROVED AT MEETING**

<b>VENDOR NAME</b>	<b>REFERENCE</b>	<b>TOTAL</b>
TIGER MART	FUEL	1,774.51
CAPPEL'S	WATER SUPPLIES	92.25
MIDAMERICAN ENERGY	UTILITIES	3,485.72
GRISWOLD COMMUNICATIONS	TELEPHONE/INTERNET	997.30
SANDBOTHE FIRESTONE	LAWNMOWER TIRE	148.00
TOWN & COUNTRY SANITATION	TRASH REMOVAL	354.00
IOWA LEAGUE OF CITIES	DUES, TRNG, MEMBERSHIPS	890.00
SCHILDBERG CONSTRUCTION C	ROCK, GRAVEL	285.06
VERIZON WIRELESS	MONTHLY SERVICE	333.71
UNITED STATES POSTAL SERV	POSTAGE	193.25
GRISWOLD AMERICAN	MINUTES AND CLAIMS	687.39
HACH COMPANY	CHEMICALS/SUPPLIES	1,225.43
IMFOA	FALL CONFERENCE	125.00
IOWA STATE UNIVERSITY	REGISTRATION	32.00
BOB'S MOWING	LITTLE LEAGUE MOWING	1,580.00

CASS COUNTY MEMORIAL HOSP	MEDICAL SUPPLIES	108.00
QUILL CORPORATION	OFFICE SUPPLIES	106.36
CARD SERVICES	KINSER-WATER TREATMENT 1	157.94
ZIEGLER INC.	GROMMET	30.32
CASS COUNTY LANDFILL	28E LANDFILL AGREEMENT	3,108.00
BOUND TREE MEDICAL, LLC	MEDICAL SUPPLIES	506.34
THE DES MOINES REGISTER	SUBSCRIPTION	335.71
CITY OF GRISWOLD	UTILITY BILL	188.40
CASS COUNTY SHERIFF'S DEP	28E AGREEMENT SEPTEMBER	6,334.00
AGRILAND FS, INC	TOUGHLAWN WEEDONE	868.40
ULTIMATE LAWN & POWER LLC	LAWNMOWER OIL	91.80
OTTO, LORENCE, WIEDERSTEIN	LEGAL FEES	1,000.00
BASE	HRA/CAFETERIA MONTHLY	280.00
AKIN BUILDING CENTERS	ZINC CORNER IRON	6.99
FELD FIRE	INTAKE VALVE	2,070.80
MIDWEST BREATHING AIR LLC	ANNUAL TEST/REPAIRS	1,150.98
STEINBECK & SONS INC.	DAMAGE DEPOSIT REFUND	100.00
METERING & TECHNOLOGY SOL	WATER METERS	1,345.91
OVERDRIVE, INC	E-BOOK SUBSCRIPTION	508.74
AGRIVISION	PARTS	305.13
STRYKER	BATTERY PACK	431.13
MIDWEST DATA	FIREWALL SERVICES	50.00
IOWA LIBRARY ASSOCIATION	CONFERENCE REGISTRATION	300.00
GIS BENEFITS	GROUP BENEFITS	282.32
THOMSEN, KIM	COMMUNITY BUILDING CLEANING	420.00
ACCESS SYSTEMS	COMPUTER LEASE	778.71
GLOBE LIFE	VOLUNTARY LIFE INSURANCE	244.48
MIKE ANDERSON	BEAVER ERADICATION	400.00
GEORGE BUTLER ASSOCIATES	STORM SEWER IMPROVEMENTS	41,115.25
HEUSS PRINTING	SUBSCRIPTION	38.00
FIRST WIRELESS	RADIO INSTALLATION	566.40
	<b>CLAIMS TOTAL</b>	<b>75,433.73</b>
	GENERAL FUND	22,430.59
	ROAD USE TAX FUND	2,178.53
	EMPLOYEE BENEFITS FUND	233.18
	COMMUNITY BLDG FUND	828.90
	RESCUE FUND	1,820.33
	WATER FUND	4,315.41
	SEWER FUND	2,511.54
	STORM WATER FUND	41,115.25

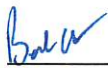
### AUGUST 2022 TREASURERS REPORT

#### REVENUE BY FUND

#### EXPENSE BY FUND

GENERAL	\$117,912.02	GENERAL	\$167,236.91
ROAD USE TAX	\$10,214.41	ROAD USE TAX	\$4,854.35

EMPLOYEE BENEFITS	\$0.00	EMPLOYEE BENEFITS	\$10,084.88
EMERGENCY FUND	\$0.00	EMERGENCY FUND	\$0.00
LOCAL OPTION SALES TAX	\$12,690.26	LOCAL OPTION SALES TAX	\$0.00
TAX INCREMENT FINANCING	\$0.00	TAX INCREMENT FINANCING	\$0.00
COMMUNITY BLDG	\$400.00	COMMUNITY BLDG	\$1,005.60
RESCUE FUND	\$8,757.09	RESCUE FUND	\$3,059.29
RURAL FIRE	\$151.96	RURAL FIRE	\$0.00
FLOOD CONTROL	\$20.01	FLOOD CONTROL	\$0.00
LITTLE LEAGUE	\$0.00	LITTLE LEAGUE	\$0.00
DEBT SERVICE	\$0.00	DEBT SERVICE	\$0.00
CAPITAL IMPROVEMENT FUND	\$0.00	CAPITAL IMPROVEMENT FUND	\$0.00
CAPITAL PROJECT FUND	\$227.36	CAPITAL PROJECT FUND	\$0.00
PW VEHICLE REPLACEMENT	\$11.76	PW VEHICLE REPLACEMENT	\$0.00
CAPITAL PROJ RESERVE	\$70,583.47	CAPITAL PROJ RESERVE	\$0.00
SOURCE WATER PROTECTION	\$54.77	SOURCE WATER PROTECTION	\$0.00
FIRE STATION FUND	\$82.64	FIRE STATION FUND	\$1,270.86
2019 ST IMPROVEMENTS	\$0.00	2019 ST IMPROVEMENTS	\$0.00
CEMETERY	\$337.76	CEMETERY	\$0.00
WATER	\$18,774.76	WATER	\$15,423.54
SEWER	\$22,072.10	SEWER	\$118,543.27
STORM WATER	\$1,308.74	STORM WATER	\$0.00
FEMA STORM WATER	\$0.00	FEMA STORM WATER	\$0.00
<b>TOTAL REVENUE BY FUND</b>	<b>\$263,599.11</b>	<b>TOTAL EXPENSES BY FUND</b>	<b>\$321,478.70</b>



**Brad Rhine**  
Mayor



**Barbara Teaney**  
City Clerk