

Minutes
City of Griswold
Regular Council Meeting, Griswold Fire and Rescue Station Meeting Room
September 10, 2018
6:00 PM

The Griswold City Council met in regular session at the Griswold Fire and Rescue Station Meeting Room. Mayor Brad Rhine called the meeting to order. Council present: Adams, Cook, Preston, Askeland, Sorensen. Motion by Askeland to approve the agenda. Seconded by Adams. Approved 5-0. Motion by Adams to approve the following items under the Consent Agenda.

- a. Minutes of the August 13, 2018 Regular Council Meeting
- b. Claims
- c. Treasurers Report –August 31, 2018
- d. Clerks Report

Seconded by Sorensen. Approved 5-0.

PUBLIC HEARING

- a. Mayor Rhine opened the public hearing at 6:02 PM for Ordinance No. 1-2018: An Ordinance Granting To MidAmerican Energy Company, Its Successors and assigns, the right and non-exclusive franchise to acquire, construct, erect, maintain and operate in the City of Griswold, Iowa, an Electric System and communications facilities and to furnish and sell Electric Energy to the City and its inhabitants and authorizing the City to collect franchise fees for a period of 25 years. There being no written or oral comments, the hearing was closed at 6:03 PM.
- b. Mayor Rhine opened the public hearing at 6:03 PM for Ordinance No. 2-2018: An Ordinance Granting To MidAmerican Energy Company, Its Successors and assigns, the right and non-exclusive franchise to acquire, construct, erect, maintain and operate in the City of Griswold, Iowa, a Natural Gas System and to furnish and sell Natural Gas to the City and its inhabitants and authorizing the City to collect franchise fees for a period of 25 years. There being no written or oral comments, the hearing was closed at 6:04 PM.
- c. Mayor Rhine opened the public hearing at 6:04 PM for Ordinance 3-2018, An Ordinance Vacating A Street Located in the Fourth Addition to the Town of Griswold, Iowa. JC Wyman inquired about the location of the street to be vacated. Hearing was closed at 6:05 PM.

PUBLIC COMMENTS

Derik Shields gave a presentation on sections of the Griswold Code of Ordinances that could be updated to restrict ATV usage. Karl Lantz stated his interest in 805 6th Street. Joe Schwartz hopes the city continues to pursue ownership of 805 6th Street as he and his wife have had issues with the abandoned property for several years.

DEPARTMENTAL REPORTS

- a. Public Works – written report submitted. Metheny reminded everyone that the City only accepts leaves, grass clippings and branches at the yard waste site near the lagoons. Council discussed putting up surveillance and adding fines to those who leave unacceptable items.
- b. Library – written report submitted.
- c. Community Building – written report submitted.
- d. Fire and Rescue – Rescue Captain Amos encouraged council and public to tour Fire Station.
- e. Cass County Sheriff – written report submitted.

COMMITTEE REPORTS

- a. CADCO – written report submitted. Preston asked about Hwy 92 replacement between Griswold and Carson.
- b. Cass County Environmental Control – verbal report given by Carol Preston. The landfill is still hoping to become a transfer station as it seems to be the most feasible option.

ORDINANCES

- a. Motion by Askeland to approve the first reading of **Ordinance No. 1-2018**: An Ordinance Granting To MidAmerican Energy Company, Its Successors and assigns, the right and non-exclusive franchise to acquire, construct, erect, maintain and operate in the City of Griswold, Iowa, an Electric System and communications facilities and to furnish and sell Electric Energy to the City and its inhabitants and authorizing the City to collect franchise fees for a period of 25 years. Seconded by Sorensen. Roll call ayes: Sorensen, Adams, Preston, Cook, Askeland. Nays: none. Motion carried. Motion by Askeland to waive the second and third readings of **Ordinance 1-2018**. Seconded by Adams. Roll call ayes: Adams, Preston, Cook, Askeland, Sorensen. Nays: none. Motion carried.

- b. Motion by Askeland to approve the first reading of **Ordinance No. 2-2018**: An Ordinance Granting To MidAmerican Energy Company, Its Successors and assigns, the right and non-exclusive franchise to acquire, construct, erect, maintain and operate in the City of Griswold, Iowa, a Natural Gas System and to furnish and sell Natural Gas to the City and its inhabitants and authorizing the City to collect franchise fees for a period of 25 years. Seconded by Adams. Roll call ayes: Preston, Askeland, Adams, Sorensen, Cook. Nays: none. Motion carried. Motion by Adams to waive the second and third readings of **Ordinance 2-2018**. Seconded by Sorensen. Roll call ayes: Cook, Askeland, Sorensen, Adams, Preston. Nays: none. Motion carried.
- c. Motion by Sorensen to approve the first reading of **Ordinance 3-2018**, An Ordinance Vacating A Street Located in the Fourth Addition to the Town of Griswold, Iowa. Seconded by Askeland. Roll call ayes: Askeland, Adams, Preston, Sorensen, Cook. Nays: none. Motion carried. Motion by Askeland to waive the second and third readings of Ordinance 3-2018. Seconded by Cook. Roll call ayes: Adams, Cook, Preston, Sorensen, Askeland. Nays: none.

NEW BUSINESS

- a. Danielle from ISG gave a presentation on the **Storm Water Study** that was completed to satisfy the USDA SEARCH grant. ISG recommended doing the 10-year Storm Event plan at 5th Street and 4th and Clark Streets. She also suggested implementing a storm sewer fee to help alleviate the cost of the project – No formal action taken.
- b. Motion by Askeland to approve Mayor Rhine’s appointment of Bob Amos and Rhea Gipple to the **Little League Board**. Seconded by Adams. Approved 5-0.
- c. Discussion held on **Ordinance 3-3-63 Off-Road Vehicles** – No formal action taken.
- d. Motion by Askeland to accept the tax sale certificate for **805 6th Street**. Seconded by Cook. Approved 5-0.
- e. Motion by Askeland to approve the **Tee Box Liquor License**. Seconded by Sorensen. Approved 5-0.
- f. Motion by Cook to approve **Resolution 7-2019: Approve Street Finance Report**. Seconded by Sorensen. Roll call ayes: Askeland, Adams, Preston, Sorensen, Cook. Nays: none. Motion carried.
- g. **Electronic Time Clocks** – tabled.
- h. **Tuition Reimbursement** – tabled.
- i. Motion by Cook to approve **Griswold Fire and Rescue Department By-Laws**. Seconded by Adams. Approved 5-0.
- j. Motion by Askeland to **approve Griswold Cemetery By-laws**. Seconded by Sorensen. Approved 5-0.

MESSAGES AND PAPERS FROM THE CITY MANAGER

Hansen informed council that she has not heard back from the bonding attorney and will attend the Iowa League of Cities conference this week.

MESSAGES AND PAPERS FROM THE MAYOR

Mayor Rhine thanked Bierbaum and Little League members, Kim Wyman and Brian Cook, for helping to fill the Little League Board vacancies. He also mentioned he received papers on a scholarship available for high school students with the Iowa League of Cities.

PROPOSITIONS AND REMARKS FROM COUNCIL MEMBERS

Preston and Adams discussed decorating the horse and buggy for fall. Preston thinks that walkways at the Wooden Park need to be looked at. Adams complimented Hansen and Bierbaum for their weekly reports to council. Motion by Cook to adjourn. Seconded by Askeland. Approved 5-0, 7:13 PM.

CLAIMS		
VENDOR NAME	REFERENCE	TOTAL
AARON SINDT TREE SERVICE	TREE REMOVAL-603 SCOTT ST	\$ 475.00
AETNA BEHAVIORAL HEALTH	EAP SERVICES	\$ 21.00
AKIN BUILDING CENTERS	WOOD	\$ 95.68
AMAZON CAPITAL SERVICES	GATE HINGE	\$ 86.42
BASE	HRA MONTHLY	\$ 30.00
BOUND TREE MEDICAL, LLC	MEDICAL SUPPLIES	\$ 758.65
CAPPEL'S	MAINTENANCE SUPPLIES	\$ 125.32
CARD SERVICES	LEAGUE CONF/SIDEWALK/POSTAGE	\$ 751.75
CARDIO PARTNERS	DEFIBRILLATOR	\$ 5,411.00
CASS COUNTY SHERIFF'S DEPT.	SEPT 28E AGREEMENT	\$ 5,627.66
CENTRAL IOWA DISTRIBUTING INC.	TP/PAPER TOWELS	\$ 199.00
CITY OF GRISWOLD	UTILITY BILL	\$ 161.79

COHRON READY MIX	DRIVEWAY APPROACH	\$ 1,663.66
COUNSEL OFFICE & DOCUMENT	COPIER LEASE	\$ 225.44
DATA TECHNOLOGIES, INC	USER GROUP MEETING	\$ 95.00
DOUBLETREE BY HILTON	LODGING ILA CONFERENCE	\$ 396.48
ECHCO CONCRETE L.L.C.	LIFT STATION CONCRETE	\$ 6,278.50
EFTPS	FED/FICA TAX	\$ 4,134.78
GIS BENEFITS	GROUP BENEFITS	\$ 182.44
GRISWOLD AMERICAN	MINUTES/CLAIMS	\$ 175.80
GRISWOLD COMMUNICATIONS	TELEPHONE	\$ 947.92
GRISWOLD LIBRARY	PETTY CASH	\$ 65.52
IMFOA	FALL CONFERENCE	\$ 125.00
IOWA LEAGUE OF CITIES	GRANT FINDER SUBSCRIPTION	\$ 50.00
IOWA LIBRARY ASSOCIATION	ILA CONFERENCE	\$ 226.00
IOWA ONE CALL	NOTIFICATIONS	\$ 15.40
IOWA WESTERN COMMUNITY COLLEGE	CPAP TRAINING	\$ 15.00
IPERS	IPERS	\$ 2,515.53
JEREMY CONRY	DAMAGE DEPOSIT REFUND	\$ 100.00
KIM THOMSEN	COMM BLDG CLEANING	\$ 300.00
LAURA HANSEN	MILEAGE/MEAL REIMBURSEMENT	\$ 94.50
LISA METHENY	REIMBURSEMENT	\$ 17.12
MENARDS	SUPPLIES	\$ 231.67
MIDAMERICAN ENERGY	UTILITIES	\$ 3,946.48
MIDWEST DATA	MONTHLY SERVICE	\$ 82.00
NISHNABOTNA VALLEY REC	CEMETERY - ELEC/GAS	\$ 35.00
OFFICE DESIGNS	12 CHAIRS	\$ 1,758.00
OTTO, LORENCE & WIEDERSTEIN	SEPTEMBER RETAINER	\$ 1,000.00
OVERDRIVE, INC	FY19 EBOOK SUBSCRIPTION	\$ 374.68
PAT HANLEY	DAMAGE DEPOSIT REFUND	\$ 100.00
PRESTON CARPENTRY	SHOP MAINTENANCE	\$ 771.00
QUILL CORPORATION	COUNCIL CHAMBERS CHAIRS	\$ 788.55
SANDBOTHE FIRESTONE	UTV TIRES	\$ 278.00
SEED SAVER EXCHANGE	MEMBERSHIP RENEWAL	\$ 30.00
SHAWN ASKELAND	FF PAYMENT	\$ 1,200.00
SHORT ELLIOTT HENDRICKSON, INC	ARCHITECTURE FEES	\$ 957.15
STEINBECK & SONS INC.	DAMAGE DEPOSIT REFUND	\$ 100.00
SUSAN PETERSEN	MILEAGE REIMBURSEMENT	\$ 144.99
SYNCB/AMAZON	BOOKS/PROGRAM SUPPLIES	\$ 1,321.86
TIGER MART	FUEL	\$ 983.91
TOWN & COUNTRY SANITATION	MONTHLY SERVICE	\$ 394.00
TREASURER, STATE OF IOWA	STATE TAX	\$ 733.00
TREEMENDUS TREE SERVICE	MOWING CONTRACT	\$ 3,040.00
UNITED STATES POSTAL SERVICE	POSTAGE	\$ 145.04
VERIZON WIRELESS	MONTHLY SERVICE	\$ 158.20
WATER SALES TAX	WATER SALES TAX	\$ 840.00
WELLMARK	PREMIUMS	\$ 4,558.94
WYMANS CARQUEST	TRUCK REPAIR	\$ 23.64
	TOTAL:	\$ 55,363.47

GENERAL FUND \$ 24,108.14

ROAD USE TAX FUND	\$ 4,730.03
EMPLOYEE BENEFITS FUND	\$ 1,999.33
COMMUNITY BLDG FUND	\$ 1,363.10
RESCUE FUND	\$ 6,565.67
FIRE&RESCUE BLDG FUND	\$ 957.15
WATER FUND	\$ 7,057.15
SEWER FUND	\$ 8,582.90
TOTAL BY FUND:	\$ 55,363.47

AUGUST 2018 TREASURERS REPORT

REVENUE BY FUND

EXPENSE BY FUND

GENERAL	\$7,064.14	GENERAL	\$20,880.65
ROAD USE TAX	\$15,780.26	ROAD USE TAX	\$5,875.43
EMPLOYEE BENEFITS	\$372.61	EMPLOYEE BENEFITS	\$3,923.38
EMERGENCY FUND	\$38.18	COMMUNITY BLDG	\$1,439.50
LOCAL OPTION SALES TAX	\$11,186.42	RESCUE FUND	\$1,436.36
TAX INCREMENT FINANCING	\$39.73	RURAL FIRE	\$4,995.13
COMMUNITY BLDG	\$1,537.18	FIRE & RESCUE BLDG	\$1,812.00
RESCUE FUND	\$3,943.00	WATER	\$11,852.50
RURAL FIRE	\$43.19	SEWER	\$9,614.53
FLOOD CONTROL	\$186.66	TOTAL EXPENSES BY FUND	\$61,829.48
DEBT SERVICE	\$29.56		
CAPITAL IMPROVEMENT FUND	\$95.63		
CAPITAL PROJECT FUND	\$499.39		
PW VEHICLE REPLACEMENT	\$46.06		
CAPITAL PROJ RESERVE	\$2.02		
SOURCE WATER PROTECTION	\$59.21		
CEMETERY	\$561.93		
WATER	\$16,188.42		
SEWER	\$25,183.52		
TOTAL REVENUE BY FUND	\$82,857.11		