



FENCE PERMIT

601 2nd Street
Griswold, IA 51535
Phone: 712-778-2615
Fax: 712-778-2619
griscity@netins.net

Please refer to the Fence Design Handout for specific questions about location on property, shared lot line fences, fences around swimming pools, height regulations, etc. Then complete the following information to the best of your ability and submit with payment to Griswold City Hall.

REQUIRED ITEMS:

- A completed Fence Permit Application
- A Site Plan showing all buildings, lot lines, new and existing fence locations, etc.
- Permit fee: see fee schedule below
 - \$20 - Construction Value \$0 - \$1,000
 - \$30 - Construction Value \$1,001 - \$10,000
 - \$40 - Construction Value \$10,001 - \$25,000
 - \$50 - Construction Value \$25,001 and over
- Call Iowa One Call: Iowa State Law requires that you notify Iowa One Call before digging: "811" or "1-800-292-8989" or go to www.iowaonecall.com

ADDITIONAL REQUIRED ITEMS IF FENCE IS ON SHARED LOT LINE:

- Letter from Neighboring Property Owner
- Proof of Agreement Filed with the County Recorder

PHYSICAL ADDRESS: _____

FENCE TYPE: Wood Chain Link Metal Other: _____

FENCE HEIGHT: 4' 6' Other: _____

PROPERTY TYPE: Residential Commercial Agricultural

ESTIMATED START DATE: _____ **ESTIMATED DATE OF COMPLETION:** _____

OWNERS NAME: _____

STREET ADDRESS: _____

CITY/STATE/ZIP: _____

PHONE NUMBER: _____

BUILDER NAME: (only if different than property owner) _____

STREET ADDRESS: _____

CITY/STATE/ZIP: _____

PHONE NUMBER: _____

OWNERS SIGNATURE: _____ **DATE:** _____

BUILDERS SIGNATURE: _____ **DATE:** _____





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SITE PLAN:

You must show the following items:

- The proposed fence
- Property lines and dimensions of the property
- Setbacks: the distance to the property lines (front, rear, side yards) of the proposed fence
- Address including streets and names

A large, empty grid of small squares, intended for drawing the site plan. The grid is approximately 30 units wide and 40 units high.

OFFICE USE ONLY

Building Permit Issue Date: _____ Fee: _____

Approved by: _____





FENCE DESIGN HANDOUT

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It shall be unlawful for any person to construct, alter or relocate any fence within the City without first obtaining the appropriate permits, as required by Griswold Code of Ordinances 6-13-3 *Building Permit Required*. The following standards are also outlined in the Griswold Code of Ordinances 6-14-1 *Fence and Hedge Regulations* and in Griswold Planning and Zoning Ordinance Article XII *Exceptions and Modifications Section 12.4*. These standards shall apply to fences and hedges in all Zone Types:

1. **GENERAL REGULATIONS:** Fences and hedges when located within a side, rear yard, or within five (5) feet of a lot line shall be subject to the following location and height restrictions:
 - a. No portion of a fence shall exceed 80 inches in height.
 - b. Fence and hedges shall be located so no part thereof is within ten (10) feet of an alley or ten (10) feet of a street right-of-way.
 - c. In residential districts, fences within the front yard shall not exceed four (4) feet in height.
 - d. Fences shall be constructed of material commonly used for landscape fencing, such as masonry block, lumber, chain link or natural plantings, but shall not include corrugated sheet metal, barbed wire, salvage material, or be electrified unless otherwise allowed.
 - e. The frame of a fence, including posts and supports, shall be placed on the inside of the fence. Fencing shall be constructed with the finished side facing outward.

2. **SHARED LOT LINE FENCES:** Before issuing a permit for a fence proposed to be located on a lot-line that is shared by two different property owners, the city will require the following conditions to be met:
 - a. The owners of the properties that share the lot-line on which the proposed fence will be located must sign a written agreement that outlines the material the fence will be constructed from, including the finish and color, the location of the fence, the height of the fence, and the agreement of both property owners to all the above conditions.
 - b. The agreement must be filed with the County Recorder.
 1. The first page of each document shall have a top margin of at least three (3) inches of vertical space from left to right which shall be reserved for the recorder's use.
 2. All margins on the document shall be a minimum of $\frac{3}{4}$ of an inch.
 3. All printed text shall be at least ten point in size and no more than sixteen characters and spaces per inch.
 4. All signatures on the document shall be in black or dark blue ink to be clearly legible.
 5. Each document shall have the following information: the name, address, telephone number of the individual who prepared the document, a return address, the title of the document, etc.
 6. *See the Document Formatting Standards State of Iowa for a full listing of regulations.*
 - c. A copy of the agreement and proof of its filing with the County Recorder must be presented to the Building Permits Official before the permit will be issued.
 - d. If an agreement cannot be reached between the property owners on a shared lot-line fence, any fence constructed on either property must be a minimum of five (5) feet from said shared lot-line.





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3. **FENCES AROUND SWIMMING POOLS REQUIRED:** Fenced enclosures shall be provided for outdoor swimming pools with a depth of eighteen (18) inches or more, and shall be subject to the following requirements:
 - a. Fences must be at least four (4) feet in height from ground level but not to exceed seven (7) feet from the top rim of the pool, and have no spaces that would allow a four (4) inch diameter sphere to pass through.
 - b. Fences must have a self-closing and self-latching device on the gate.
 - c. Fences must be located so not part thereof is within ten (10) feet of an alley or ten (10) feet of a street right-of-way.

4. **OTHER CONDITIONS REGULATED:** Barbed wire and electric fences shall be subject to the following requirements:
 - a. Barbed wire and electric fences shall not be allowed in residential or commercial zones.
 - b. Barbed wire and electric fences shall be prohibited within five (5) feet of a public sidewalk or within five (5) feet of a street right-of-way where a public sidewalk does not exist.
 - c. Electric fences shall not be permitted in any district except for the enclosure of livestock operations in Agricultural zones.
 - d. No electric fence shall carry a charge greater than twenty-five (25) milliamperes or a pulsating current longer than one-tenth (1/10) per second in a one-second cycle. All electric fence chargers shall carry the seal of an approved testing laboratory.

5. **VISIBILITY AT INTERSECTION:** Except in zones allowing the construction of buildings to the property line, there shall be provided an unobstructed view across the triangle formed by joining points measured twenty (20) feet distance along the property line from the intersection of two (2) streets or fifteen (15) feet along both the street and alley line from the intersection of a street and an alley. Within said triangle there shall be no sight obscuring or partly obscuring wall, fence or foliage higher than thirty (30) inches above curb grade or in the case of trees, foliage lower than five (5) feet. Vertical measurement shall be made at the top of the curb on the street or alley adjacent to the nearest side of the triangle or if no curb exists, from the edge of the nearest traveled way.

6. **TEMPORARY FENCING:** No permit will be required for temporary fencing.

7. **MEASUREMENT RULE:** Heights of fences, structures, hedges and other continuous foliage shall be measured from the adjacent top of the street curb, surface of an alley or the official established grade thereof whichever is the higher. On inside lot lines the measurement shall be from the average grade thereof, whichever is higher.

