

CITY OF GRISWOLD

General Policy/Procedure

Fees for Miscellaneous Charges

ADOPTION DATE: November 21, 2005, Amended: October 10, 2011

RESOLUTION NUMBER: 24-2005, Amended: # 7-2012

REVIEW PERIOD: This policy is to be reviewed every three years or as needed.

STATEMENT OF POLICY

The City may provide miscellaneous services to the general public for a charge.

APPLICABILITY

This policy applies to the general public seeking specific services from the City of Griswold.

DEFINITIONS

None.

POLICY AND PROCEDURE

The City may provide general miscellaneous services to the public at a cost. The costs for the services described below are to cover the costs of providing the service, not to subsidize the service.

- Copies or Printing: \$0.10 per page
- Fax Sent or Received: \$1.00 per page or free if sent to a toll-free number
- Stamps: Current postage rate
- Envelopes: \$0.10

The City does not rent its equipment or allow its employees to be hired out by the public for any reason. If the City performs a service as part of abating a nuisance the fee charged shall be based on the hourly rate of employees including benefits and current FEMA equipment rental rates.